

Yorktown Public Library  
Request for Reconsideration of Library Materials  
Qualifying Questions

The Yorktown Public Library recognizes the right of individuals to challenge materials in the library collection.

The process for challenging library materials begins by answering the following questions and completing the form, "Request for Reconsideration of Library Materials."

If any of the answers are NO, you may not submit a challenge.

Circle the correct answer:

YES NO I have a current Yorktown Public Library card.

YES NO This challenge is on my own behalf and is not on the behalf of any group

YES NO I have read, listened to, or watched in it's entirely the material I am challenging

YES NO This challenge is for a single item, not a group or category of items

If you answered NO to any of the above questions, you are NOT eligible to submit a material challenge at the Yorktown Public Library.

If you answered YES to all of the above questions, you may complete the enclosed Request for Reconsideration of Library Materials.

**PROCESS**

If you feel you qualify to challenge material based on your answers to the questionnaire, you must come to the library and get the packet "Request for Reconsideration of Library Materials", complete the forms included, and return them to the library for consideration.

Please return the completed Qualifying Questions form and the Request for Reconsideration of Library Materials form to the library. Both forms must be fully completed to be considered.

The library director will review the challenge and may consult with the appropriate librarian(s) and any other related information to come to a decision. The director will take their written decision to the Library Board of Trustees for review and approval. If at all possible, the results of this reconsideration review process will be completed within 45 business days of receiving the request and a final written decision will be sent to the submitter.